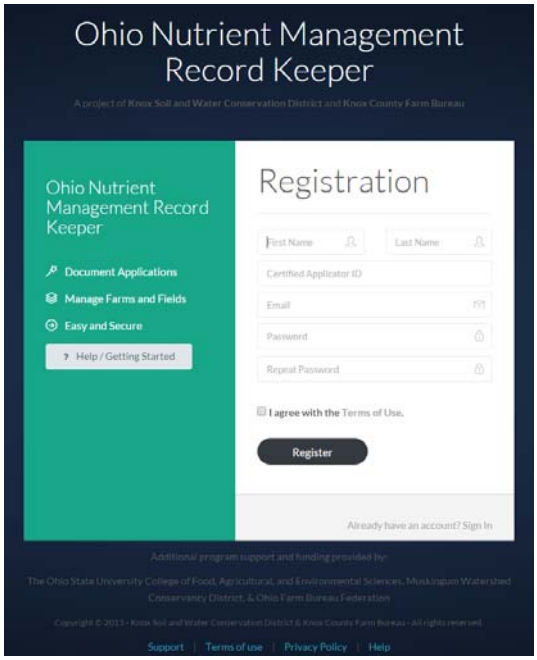
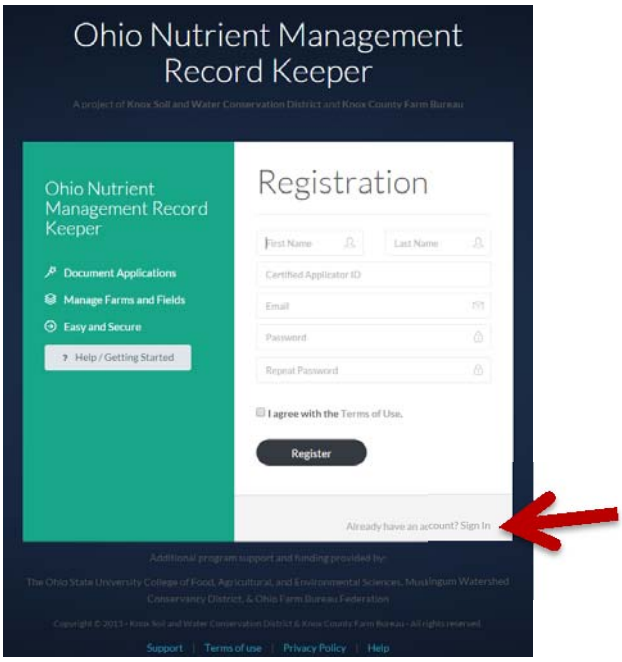
Ohio Nutrient Management Record Keeper

Website Instructions

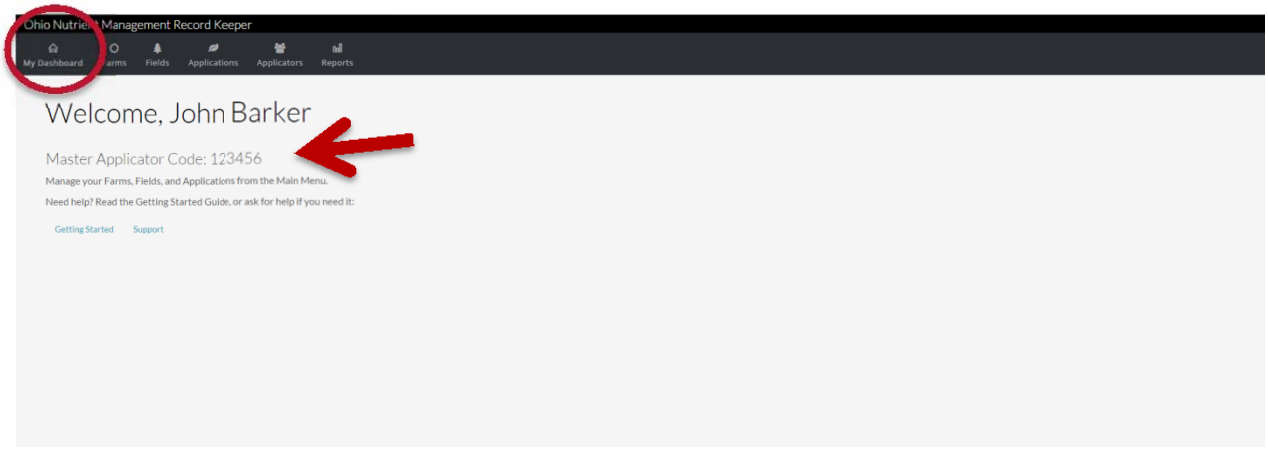
1) Log on to ONMRK website (www.onmrk.com)
2) To begin, complete the registration page



a. The next time you enter this site, Click Sign In, enter your email address and password. (Some browsers will remember your sign in allowing the site to open to your dashboard.

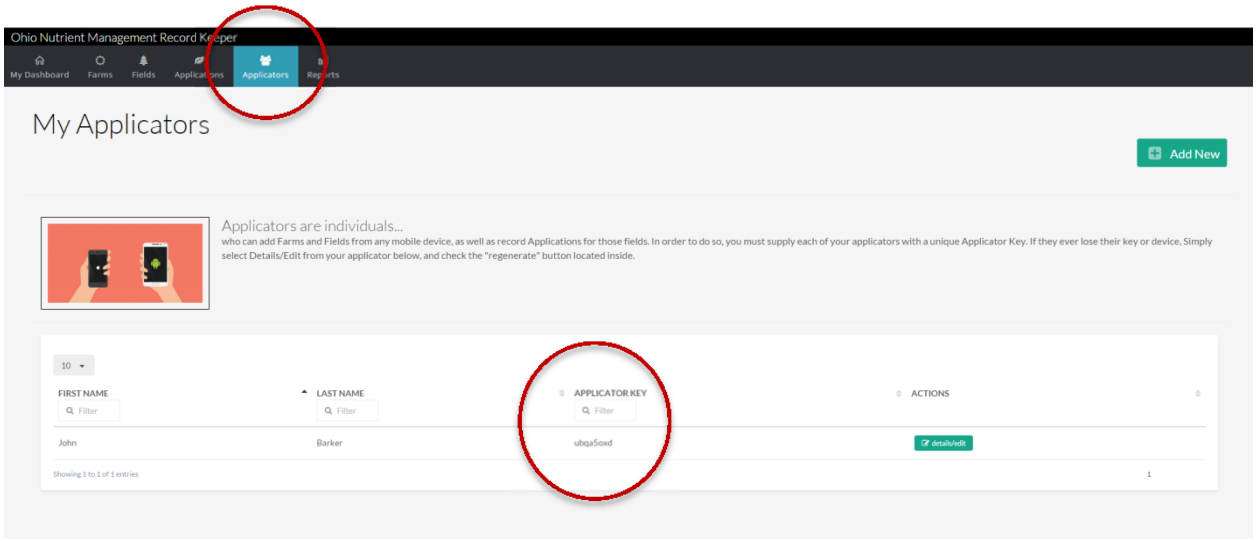


3) Once registration is complete, ONMRK will open to the "***My Dashboard***" tab.



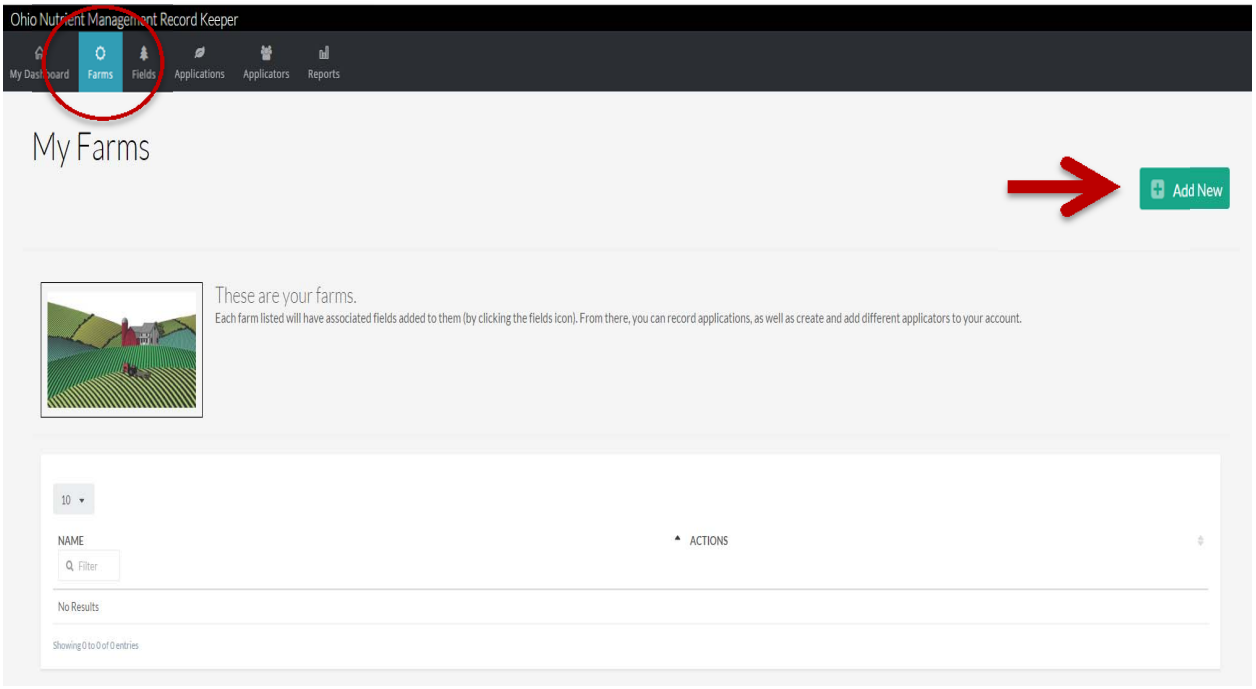
This tab will list your Name and Applicator Code

4) Next Click on the ***"Applicator"*** tab

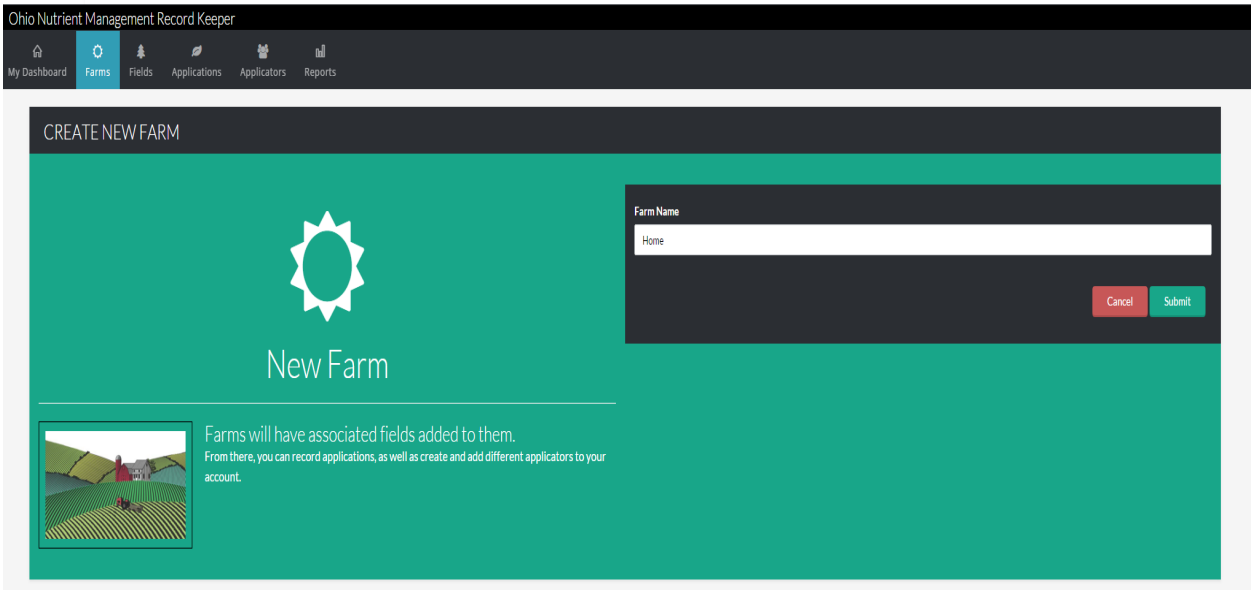


a. This tab contains your Applicator Key
    i. You will need to enter the Applicator Key on you smartphone/tablet the first time you login.
    ii. If you need to add more applicators for your operation, Click the "***Add New***" box in the top right corner and fill in the appropriate information.

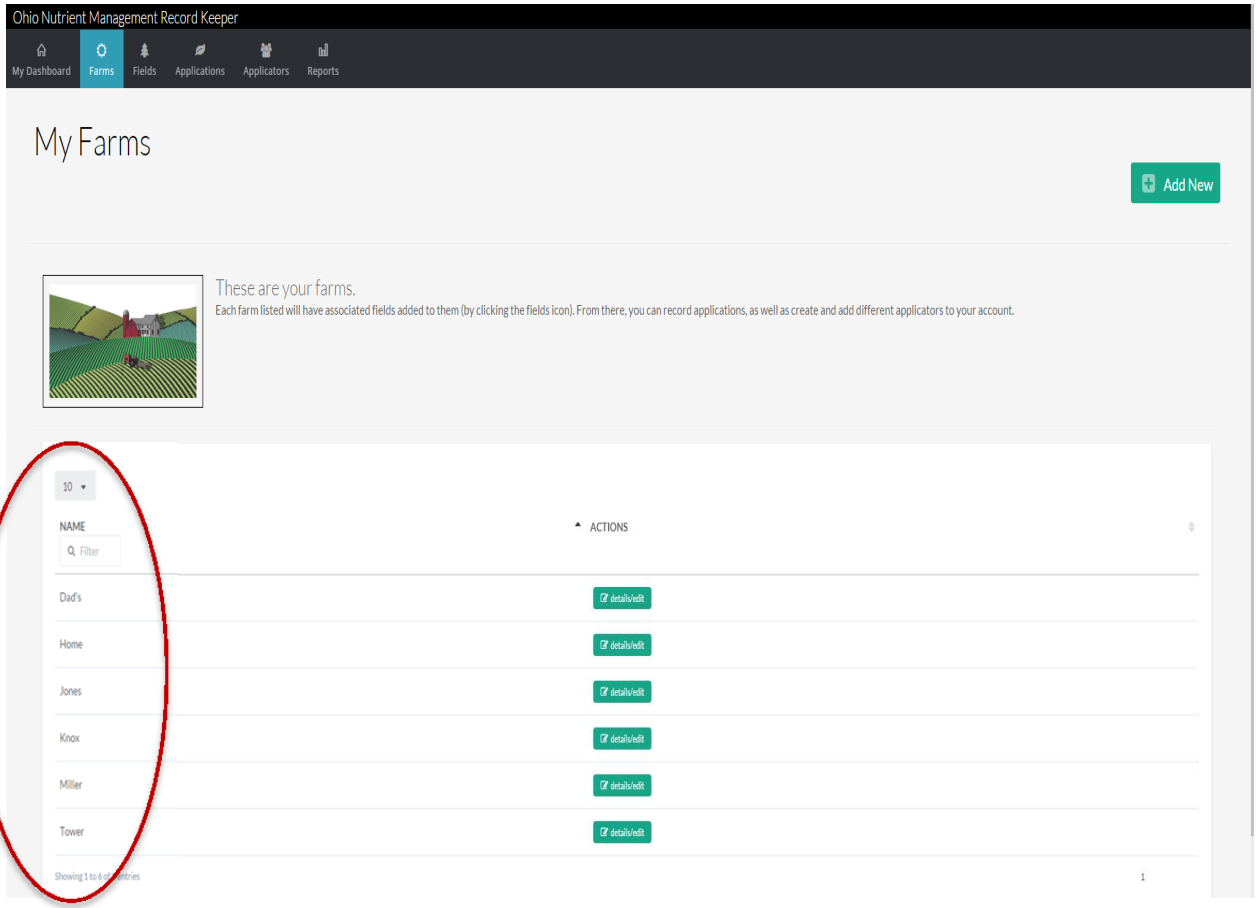
5) Next Click on the ***"Farms"*** tab



a. Click the "Add New" button in the top right corner to enter the farm name. When finished Click submit.

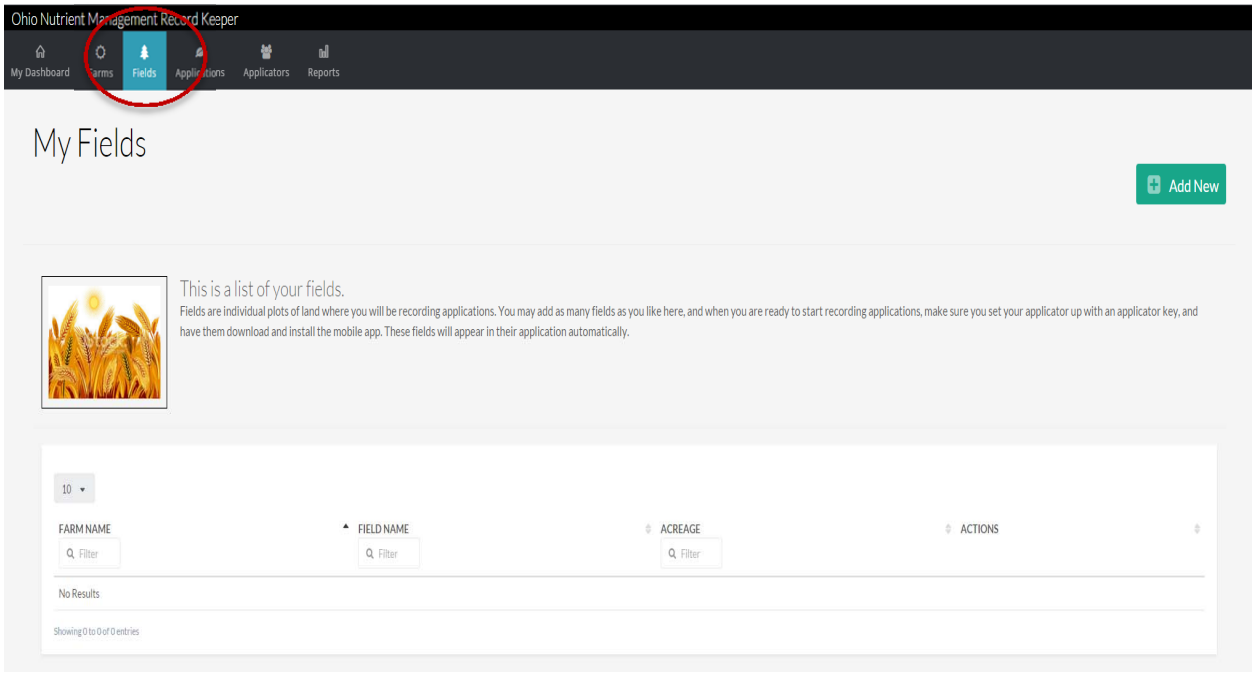


b. All your farms can be entered on the ***"Farms"*** tab

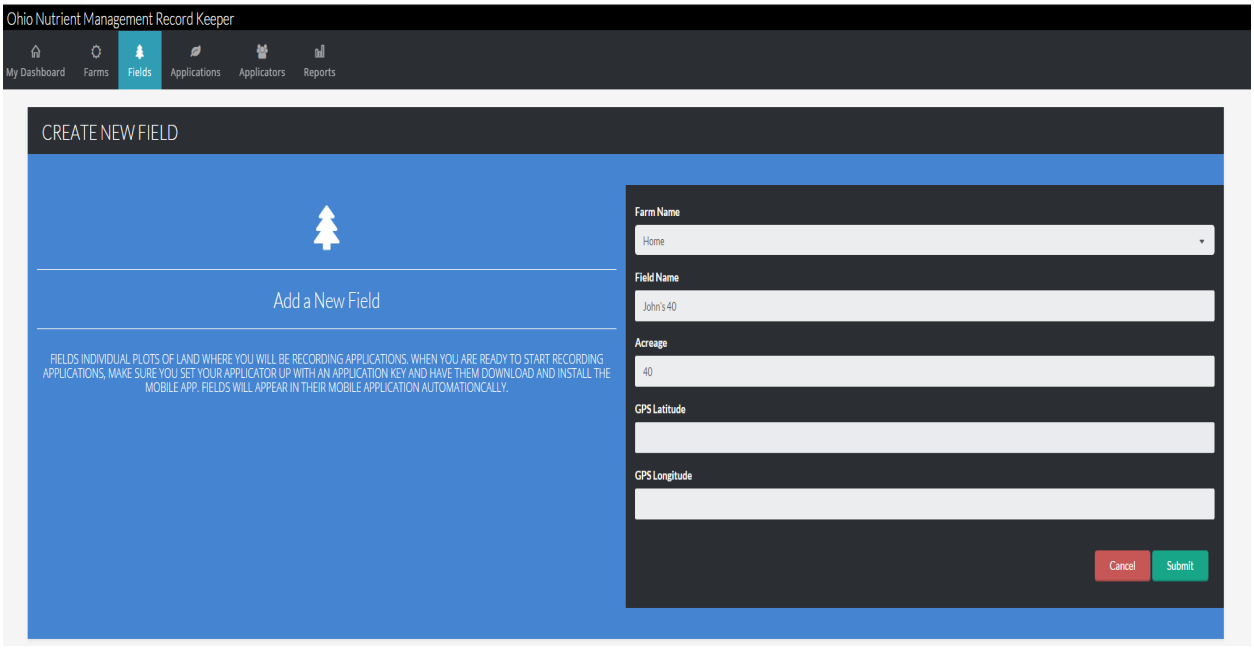


c. New farms can also be entered on your smartphone/tablet.

6) Next Click on the ***"Fields"*** tab

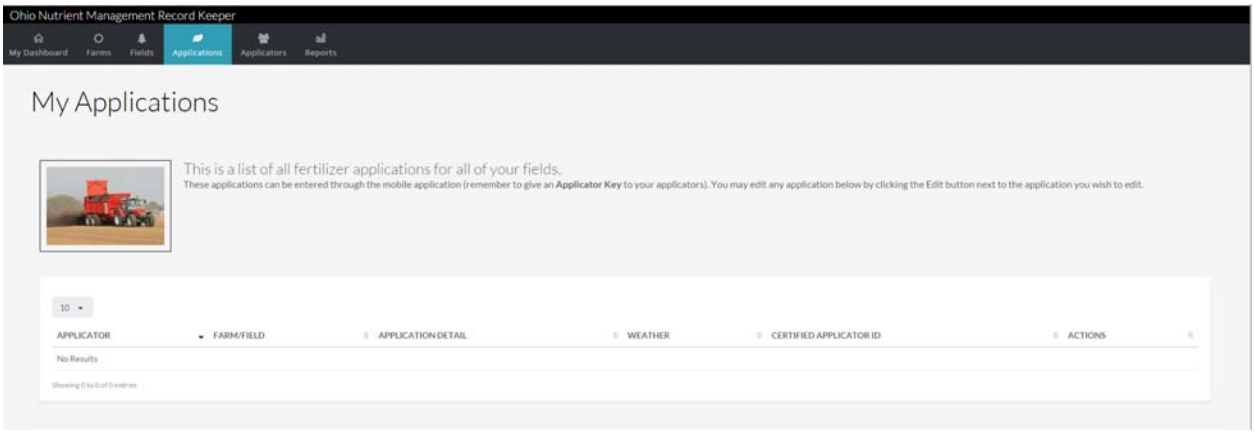


a. Click the “Add New” box in the top right corner.

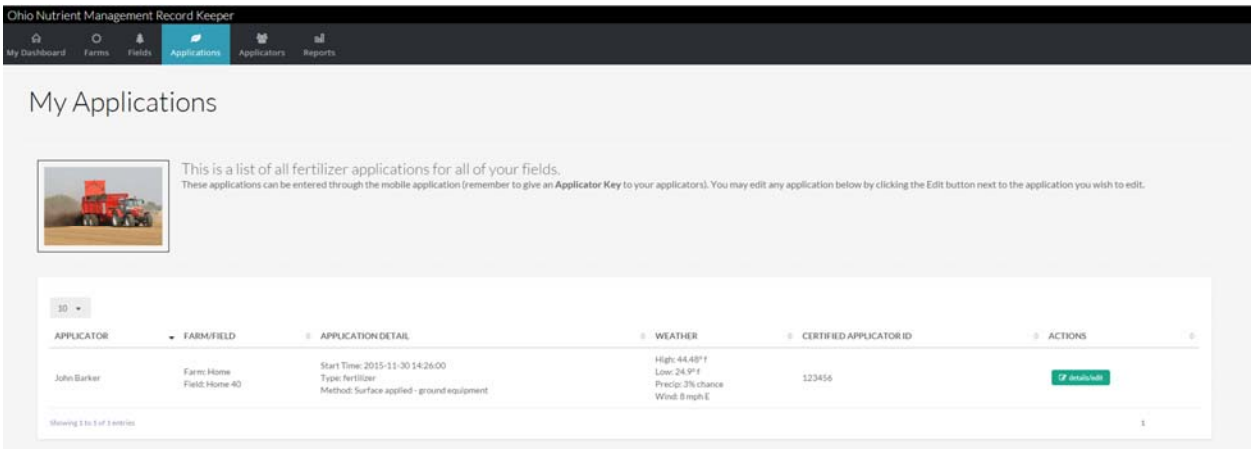


b. Enter in the field name and acreage.
c. GPS coordinates can be entered here or on your smartphone/tablet in the field.
d. Click submit.
e. All fields can be entered from the ***“Field”*** tab
f. New fields can also be entered on your smartphone/tablet.

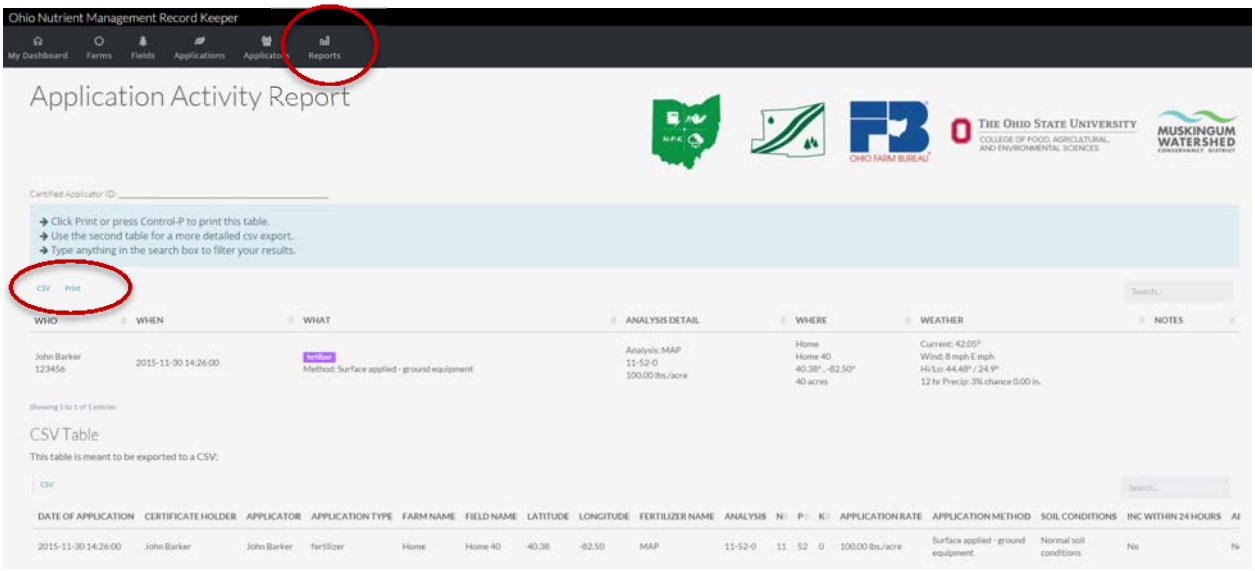
7) Next Click on the ***“Applications”*** tab
   a. All applications must be made from the field using your smartphone/tablet. Until an application has been created this tab will be empty.



b. After the application has been created it will be displayed on this page.
c. Click the **"details/edit"** box to edit this application.



8) Next Click on the ***"Reports"*** tab

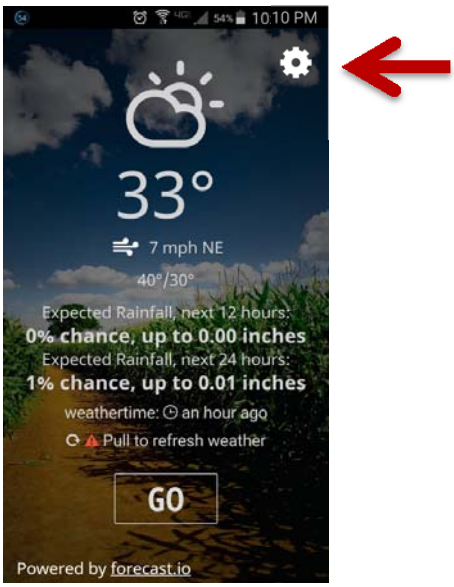


a. Once an application has been created it will be displayed on the **'Reports"** tab.
b. Both the print version and the CSV table are displayed on this tab.
c. Click print to print the report.
d. Click CSV to save the document as a CSV file which can be opened in a spreadsheet (i.e. Microsoft Excel).
e. If you did not enter your Fertilizer Certificate number from ODA you can write it on the top of this report once it is printed.

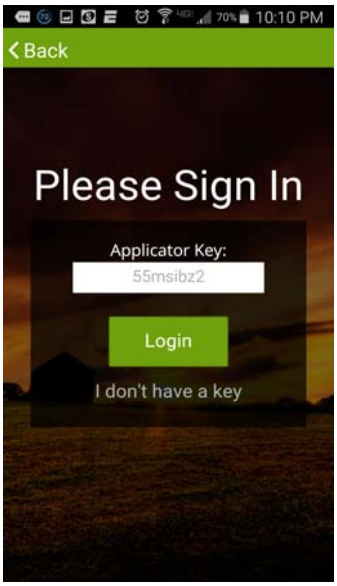
Smartphone/Tablet Instructions

1) Go to Google Play Store (for Android products) or iTunes (for Apple products) and download the OnMrk App.

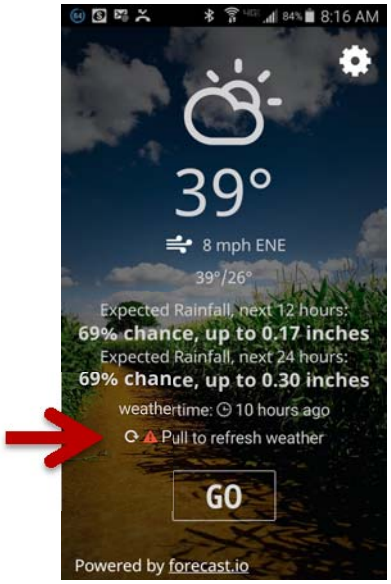
2) Open the App.
3) Tap the "S**ettings Gear"** to enter the Applicator Key



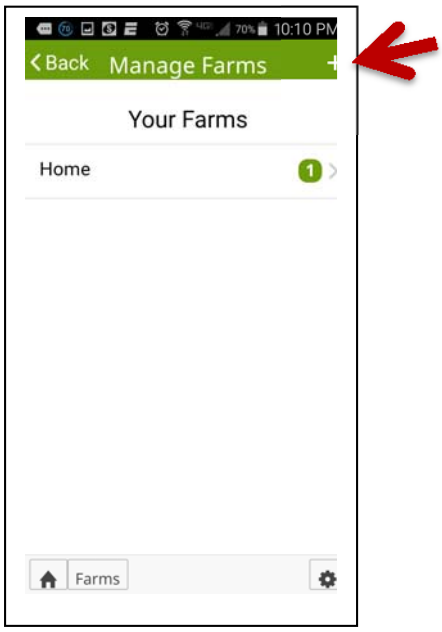
4) Enter your Applicator Key in the white box and Tap Login.



5) You are now back to the "**Home**" screen.
   a. If you notice a red triangle with the phrase "Pull to refresh weather", simply touch the top of the screen with 2 fingers, slide your fingers towards the bottom of the screen and then let go. The weather should now upgrade. Both the 12 and 24 hour forecasts are shown
   b. Tap Go.

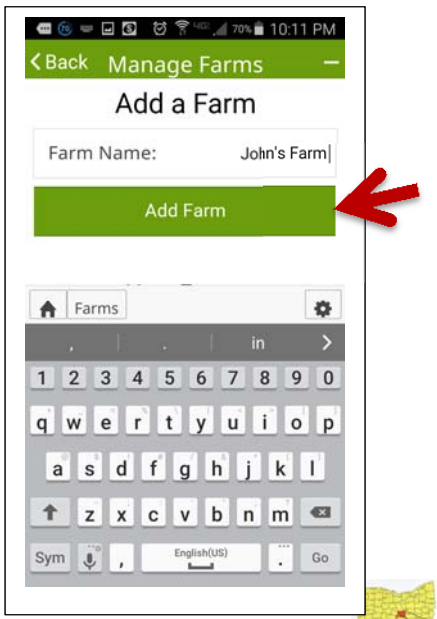


6) You are now at the "Manage Farms" screen.
   a. Any farms that have been previously entered on your phone/tablet or computer will be displayed on this screen.
   b. The number to the right of the "Home" farm indicates that there is one field associated with the home farm.
   c. To add more farms, Tap the + sign in the upper right corner.

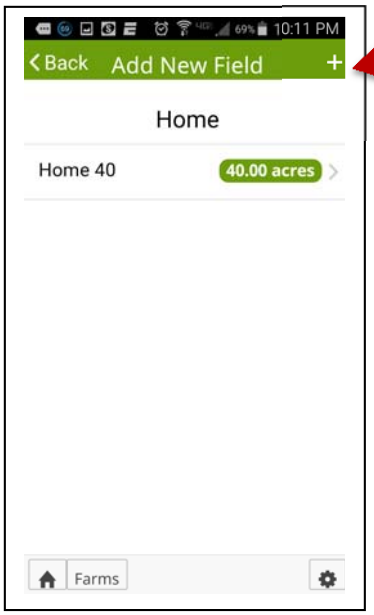


   d. In the "Add a Farm" screen, type the farm name and Tap Add Farm.

   e. You are now back to the "manage Farms" screen. You can add more farms or begin to add your fields.
   f. To add fields, Tap the green box with a number in it to the right of the farm name.



7) You are now at the “Add New Field” screen.
   a. Any fields that have been previously entered on your phone/tablet or computer will be displayed on this screen.
   b. To add more farms, Tap the + sign in the upper right corner.

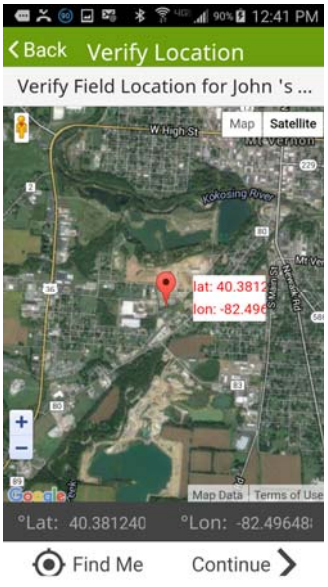


   c. In the “Add Field” screen, type the field name and acreage, Tap Add Field.
   d. You are now back to the “Add New Field” screen.

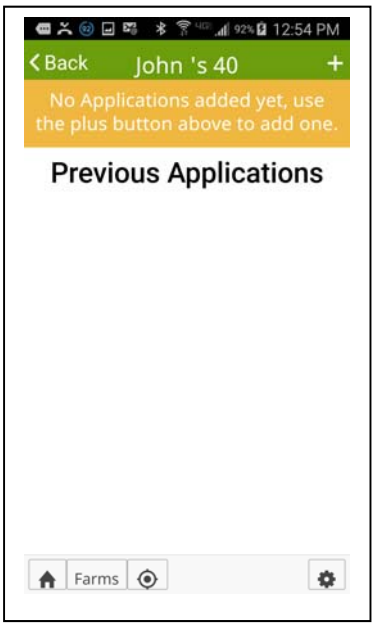
   e. If this is your first time in this field you will need to set the location.
      i. If you are presently in the field, Tap “Use My Location”.
      ii. If you are not in the field, Tap “Let me chose on the Map”.

iii. The red pointer shows your present location. If you are not in the field Tap and drag the pointer to the field.
iv. Once your location is set, Tap Ok, then Tap Continue.

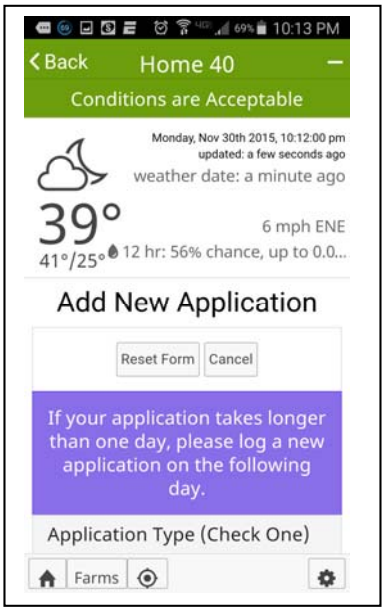
f. You can add more fields or begin to add applications.



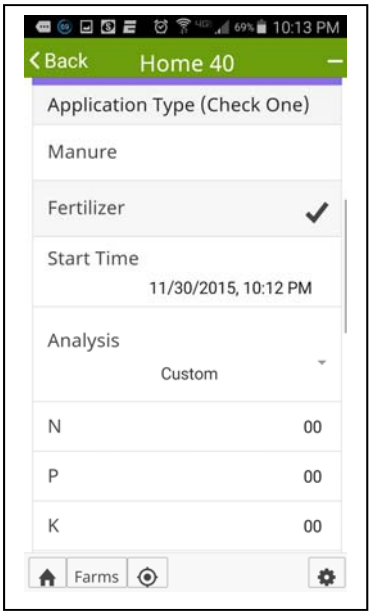
8) You are now at the "Application" screen
   a. Any previous applications are shown here
   b. If this is your first time in the field you will have no applications listed.
   c. To create an application, Tap the + sign in the upper right corner.



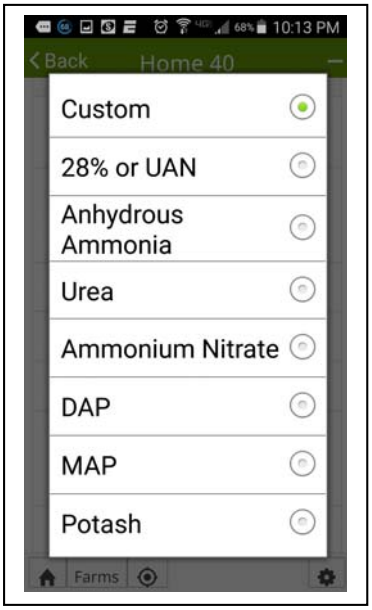
   d. You are now at the "Add New Application" screen.
   e. The field name is at the top of the screen.
   f. The green box below the name indicates that "Conditions are Acceptable for the application. The current weather conditions are listed below this box.



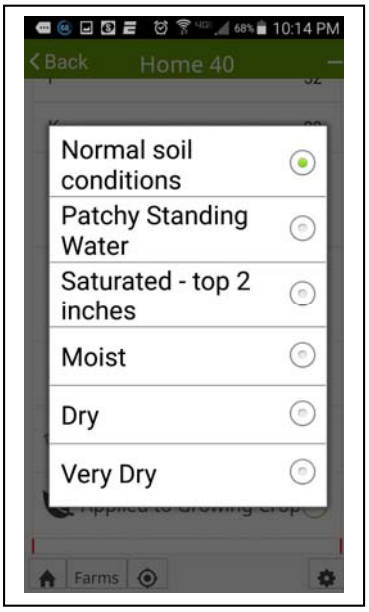
g. Tap in the Manure or Fertilizer box to select the correct application.
    i. ***Note** - the weather information changes based upon which application is being made.
h. Start Time – is set once you tap the + sign to create an application.



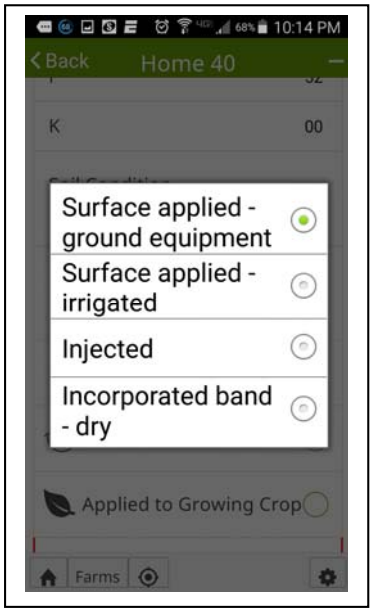
i. Tap the down arrow in the Analysis box and Tap the appropriate analysis. If the analysis you are applying is not listed Tap custom and enter the analysis by Tapping in each nutrient box.



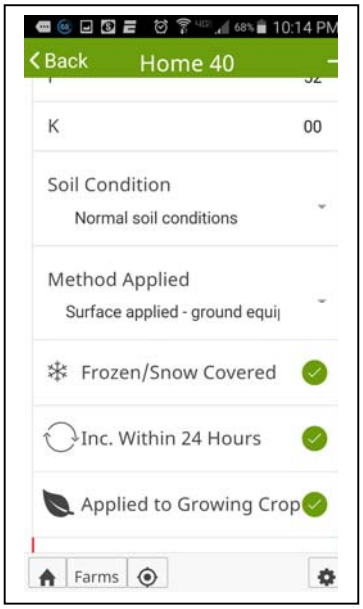
j. Tap the down arrow in the Soil Condition box and Tap the appropriate soil condition.



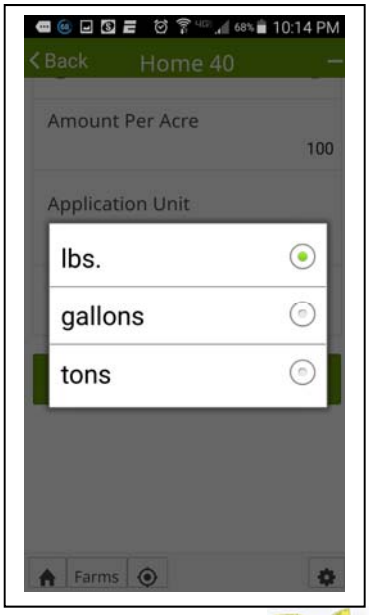
k. Tap the down arrow in the Method Applied box and Tap the appropriate application method.



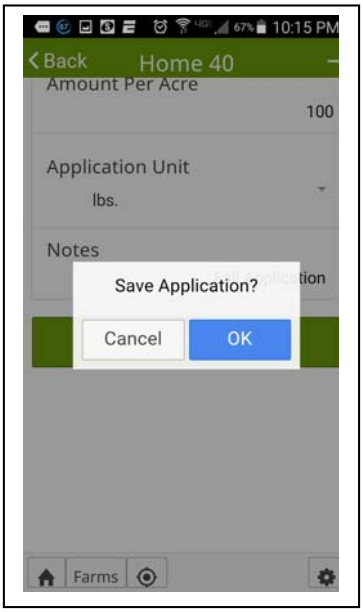
l. Tap to select if the application was applied to Frozen/Snow Covered ground.
m. Tap to select if the application will be Incorporated Within 24 hours.
n. Tap if the application is Applied to a Growing Crop



o. Tap in the Amount Per Acre box and enter the Amount applied.
p. Tap the down arrow in the Application Unit box and Tap the appropriate unit.



q. Tap in the Notes box and enter any field notes.
r. Tap Complete Application.
s. Tap OK to save the application.



t. You are now back to the "Application" screen.

9) Application Icons.

Indicates weather data has been recorded.

Indicates application was made to Frozen/Snow Covered Ground.

Indicates application will be incorporated within 24 hours.

Indicates application was applied to a growing crop.